

# CHECKLIST AED S/N

<b>Date</b>						
<b>Check the Status Indicator</b> Shows flashing black hourglass /square;						
<b>Selftest passed</b>						
<b>HEARTSTREAM</b> Clean, no dirt or contamination; no signs of damage.						
Check battery date,						
Check Pads expiry date						
<b>Supplies</b> <ul style="list-style-type: none"> <li>• 2 sets of defib pads, sealed,</li> <li>• Ancillary supplies, (gloves, scissors, razor)</li> <li>• Spare battery, within "install before" date</li> <li>• Data cards, undamaged and spare data card tray</li> </ul>						
<b>Silica Crystals</b>						
<b>Phone</b> Check it is charged and working						
<b>O2</b> Check supply, if below ¼ full tel: Nicky/Russ/Ralph						
<b>Check Pulse-Ox is working</b>						
<b>Patient Report Forms available</b>						
<b>Inspected By:</b> Signature or initials						
<b>Remarks, Problems, Corrective Action</b>						

Monthly	After Each Use	Maintenance Task/Response
✓	✓	<b>Check the Status Indicator</b> If you see the flashing black hourglass: <ul style="list-style-type: none"> <li>○ The HEARTSTREAM FR2 is ready to use. No action required</li> </ul> If you see anything other than a flashing black hourglass, remove and reinstall the battery to run the selftest. <ul style="list-style-type: none"> <li>○ If the self test passes and the Status Indicator shows the flashing black hourglass, the HEARTSTREAM FR2 is ready to use.</li> <li>○ If the self test fails, install a new battery and run the self test. If the selftest passes, the HEARTSTREAM FR2 is ready to use. If the selftest fails, contact Philips or supplier for technical support.</li> </ul>
✓	✓	<b>Check supplies, accessories, and spares for damage and expiration dating.</b> If a LOW BATTERY or REPLACE BATTERY message is displayed: <ul style="list-style-type: none"> <li>○ Replace the battery and run the selftests. DO NOT ATTEMPT TO CHARGE, THE M3863A BATTERY. It is not rechargeable</li> </ul> If supplies, accessories, or spares are damaged or have expired: <ul style="list-style-type: none"> <li>○ Do not use damaged or expired accessories. Replace them immediately.</li> </ul>
	✓	Check the operation of the FR2 by removing and reinstalling the battery and running battery insertion selftest. <i>Note. perform also when replacing expired pads</i>
✓	✓	Check the outside of the HEARTSTREAM FR2 and the connector socket for cracks or other signs of damage. If you see signs of damage: <ul style="list-style-type: none"> <li>○ Contact Agilent Technologies for technical support.</li> </ul>
	✓	<b>Check the data card if one has been used.</b> If the data card has been used to record incident data: <ul style="list-style-type: none"> <li>○ Remove and replace it with a blank data card.</li> <li>○ Deliver the recorded data card to appropriate personnel according to the medical protocol –(ambulance control contact).</li> </ul>
	✓	Check the outside of the HEARTSTREAM FR2 and the connector socket for signs of dirt or contamination. If the HEARTSTREAM FR2 is dirty or contaminated: <ul style="list-style-type: none"> <li>○ Clean it according to the guidelines provided in the User's Guide. (Soapy Water is most practical solution –No immersion! And keep battery and data card inserted to keep fluids out.)</li> </ul>
	✓	Check the connector socket to make sure that the defibrillator pads are disconnected from the HEARTSTREAM FR2 when it is not in use.
	✓	Check to make sure that data card tray is installed, even if a data card is not being used.